

Newmanstown Water Authority

November 25, 2024

The regular monthly meeting was held on Monday, November 25, 2024 at 7:00 pm at the Newmanstown Water Authority's office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

<i>John Kantner</i>	<i>Steve Hickernell</i>	<i>Charles Duffly</i>
<i>Susan Harper</i>	<i>Scott Sweigart</i>	<i>Jason Coyle</i>
<i>Robin Bomgardner</i>	<i>William Zimmerman</i>	<i>Tim Engler</i>

A motion to approve the October 2024 meeting minutes was made by Robin and seconded by Steve. All aye, so approved.

Secretary's Report

Water bills were due on 10/31/24 and 28 customers have not paid and were sent to collections.

Operator's Report

Steve reported the gallons of water consumed in the month of October was 3,811,449 gallons. The average chlorine residual was 1.19% and coliform was absent. The readings were taken on 10/02/24. The 4th PFAS samples were taken on 10/02/24. Steve reported that a Drought Watch has been issued for Lebanon County.

Engineer's Report

Jason reported that he spoke to Tina with M J Reider Associates concerning PFAS. She was not certain what the next steps will be but she will notify us when she learns from DEP. Comprehensive Monitoring Report was received and approved by Samantha Fry with DEP and noted that we only need to update the changes on the DRR and LCR and Sydney took care of this. Review continues on the Bethany Road Subdivision and the Trigon Property; the latest set of plans were received from Trigon and given to NWA for review. Tapping fee increase was discussed and it was noted there is not much change since the last time it was increased. It was reported that Reider took a sample at 117 E Main Street and this was changed to 305 E Main Street. Jason will check with Reider as to why this change was not made.

Solicitor's Report

Tim reported that he and John met to discuss resolutions to be discussed and proposed at this meeting and to discuss the easement agreements with the Cardinal Road property. No easements were found for this property through court house records and performing a title search. A motion was made by Steve and seconded by Bill for Tim and Jason to review and calculate costs associated with acquiring easement to Cardinal Road. All aye, so approved. These findings will be discussed at the January meeting.

Chairman's Report

John reported there was a major water leak on Saturday, 11/23/24, at 220-221 West Park Street. A H Moyer was called and repaired the leak. It was noted that in Spring a valve and the fire hydrant at the property must be replaced. John noted that 28 customers were sent to collections and doors will be posted on 12/03/24.

Old Business

Spare magmeter from LRM, Inc. was received. Material to replace siding and J channel on the gable ends of the office were ordered by Restoration By Day, and work will begin after the new year. Fire hydrant painting was completed.

New Business

Tim presented the following resolutions to the Board:

Resolution 2024-02 – Amending the Schedule of Cost to be added for collection of Delinquent Accounts – A motion was made by Steve and seconded by Bill to approve the resolution as presented. All aye, so approved.

Resolution 2024-03 – Amending the Hydrant Maintenance Fee and PA DEP Fees to reimburse the Authority for Pennsylvania Department of Environmental Protection regulations and fees - A motion was made by Scott and seconded by Steve to approve the resolution as presented. All aye, so approved.

Resolution 2024-04 – Amending the Rates and Charges Schedule - A motion was made by Steve and seconded by Scott to amend the proposed resolution to add rates for the 2”, 3”, 4” and 6” water line. All aye, so approved. A motion was made by Robin and seconded by Charlie to approve the proposed resolution as amended. All aye, so approved.

Resolution 2024-05 – Amending the Articles of Incorporation – Agreeing to the language to decrease the number of Board members from nine (9) to seven (7), seven being the minimum number, as per the Articles of Amendment in Exhibit “A”. Also authorizing the Chairman and the Secretary to take the necessary steps to approve and file the Articles of Incorporation. A motion was made by Steve and seconded by Charlie to approve the proposed resolution. All aye, so approved.

Wage Rates for 2025 – A motion was made by Charlie and seconded by Bill to increase the wages for 2025 by 5%. All aye, so approved.

A motion was made by Steve and seconded by Robin to approve and pay the bills for December, since there is no meeting in December. All aye, so approved.

A motion was made by Scott and seconded by Steve to make a donation to the Newmanstown Fire company in the amount of \$500.00. They were helpful to the Authority in washing down roads with the water leak on Cardinal Road. All aye, so approved.

A motion was made by Steve and seconded by Robin to accept the meeting dates proposed for 2025. All aye, so approved. Tim will check to see if this needs to be posted in the newspaper.

NWA Project list for 2024

1. Krall Landscape—grade and plant grass at well house #5-John advised that the work to be completed by year end.
2. Continue to locate all water service laterals into homes and mark/repair as needed
3. Trigon Plastic Sale/Project – update as per Jason above
4. CMJM LLC, Bethany Road Project – update as per Jason above
5. Any other item will be added to the list, if recommended by another board member and approved.

The bills for November 2024 were reviewed. A motion was made by Steve and seconded by Charlie to approve the bills as read. All aye, so approved.

The treasurer's report for the month of October 2024 was read. Charlie made a motion to accept the treasurer's report as read and seconded by Bill. All aye, so approved.

A discussion was held on hiring a full-time water operator for the Authority. A review of costs associated with this will be determined and discussion will continue at the January meeting.

Susan made a motion to adjourn and Steve seconded it. Meeting was adjourned at 9:25 p.m.

The next meeting will be Monday, January 27, 2025 at 7 p.m.

Respectfully submitted,
Susan Harper, Secretary/Treasurer