

Newmanstown Water Authority

November 24, 2025

The regular monthly meeting was held on Monday, November 24, 2025 at 7:00 pm at the Newmanstown Water Authority's office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

John Kantner

Steve Hickernell

William Leahy

Susan Harper

Scott Sweigart

Tim Engler, Solicitor

Robin Bomgardner

William Zimmerman

Fred Ebert, Engineer

A motion to approve the October 2025 meeting minutes was made by Steve and seconded by Robin. All aye, so approved.

Secretary's Report

Susan reported that 24 customer accounts were sent to collections for non-payment of the third quarter water bill.

Operator's Report

Steve reported the gallons of water consumed in the month of October was 3,495,982 gallons. The average chlorine residual was 1.01% and coliform was absent. The readings were taken on 10/01/25. Nitrates were 4.52% and nitrites were <.10. Steve and John marked the NWA water line on North Ash for the contractor installing the 3" sewer pipe for the John F. Martin project. On November 24th, Steve noticed that they hit the water line and someone repaired it. No one called the NWA or WRJA about this. NWA has a policy with no couplings in the line. John, Steve and Scott will be meeting with the contractor.

Engineer's Report

Discussion on grant submission with New Business.

Solicitor's Report

Discussion on resolutions with New Business.

Chairman's Report

John reported that 24 customers were delinquent on their third quarter payment. Locking caps were purchased and will prevent customers from turning water on after it has been shut off by the Authority. A letter was presented to the Board on a comparison of water rates for surrounding municipalities. Discussion followed. Fred Ebert updated the Board on the grant loan committee's rescheduling of the meeting date and a new date has not yet been selected.

Old Business

- a. Restoration By Day will complete work for the office when materials are received.

New Business

- a. **Resolution 2025-06** was presented by Fred Ebert for filing of a Local Share Account Statewide Grant Application for the Cardinal Run Water Main Project. A motion was made by Scott and seconded by William Leahy to approve the resolution as presented. All aye, so approved.
- b. **Resolution 2025-02** was presented by Tim Engler amending the Hydrant Maintenance Fee and PA DEP Fee to reimburse the Authority for Pennsylvania Department of Environmental Protection regulations and fees. A motion was made by Steve and seconded by William Zimmerman to approve the resolution as presented. All aye, so approved.
- c. **Resolution 2025-03** was presented by Tim Engler amending the Rates and Charges Schedule. A motion was made by Robin and seconded by William Zimmerman to approve the resolution as presented. 6 aye, 1 nay. Resolution approved.
- d. **Resolution 2025-04** was presented by Tim Engler amending the Schedule of Costs to be added for Collection of Delinquent Accounts. A motion was made by Scott and seconded by Steve to approve the resolution as presented. All aye, so approved.
- e. **Resolution 2025-05** was presented by Tim Engler Setting Forth the Schedule of Fees to be Charged to Customers of the Authority. A motion was made by Scott and seconded by William Zimmerman to amend the proposed resolution with revisions to item #3 (meter testing) and item #8 (unauthorized curb box turn on). With these changes, all aye, so approved.
- f. **Wage Rates for 2026** – A motion was made by William Leahy and seconded by Robin to increase the wages for 2026 by 5%. All aye, so approved.
- g. A motion was made by Scott and seconded by Steve to approve and pay the bills for December, since there is no meeting in December. All aye, so approved.
- h. A motion was made by Scott and seconded by Susan to accept the meeting dates proposed for 2026. All aye, so approved. Dates will be posted in the Lebanon Daily News.
- i. NWA Project list for 2025
 1. Continue to locate all water service laterals into homes and mark/repair as needed. Discussion on retrieving our paperwork/materials from Spotts, Stevens and McCoy. Fred will call to set this up.
 2. Trigon Project – A new company has leased the building. The Zook brothers own the property. Project is currently on hold and there is no date for start-up. The owners are discussing the different scenarios for use of the proposed property/building.
 3. CMJM LLC, Bethany Road Project – New meter proposed
 4. 80 E Bethany Road – New home build
 5. 117 E Main Street – Apartment Project – Received blueprint documents

6. Any other item will be added to the list, if recommended by another board member and approved.

The treasurer's report for the month of October 2025 was read. Steve made a motion to accept the treasurer's report as read and seconded by Robin. All aye, so approved. Discussion was held on the CD with Fulton Bank that matures on 12/05/25. Susan will check rates after December 1st. Fred Ebert suggested we look into Plgit (PA Local Government Investment Trust) as several municipalities use their services.

The bills for November 2025 were reviewed. A motion was made to approve the bills as read by Steve and seconded by William Leahy. All aye, so approved.

The letter that will be sent to customers, in regard to the water rate increase, was distributed for review by the Board. Letter will be mailed January 1, 2026 with the 4th quarter water bills.

The Township will be advised as to the increase in the quarterly Hydrant Maintenance Fees.

Susan made a motion to adjourn and William Leahy seconded it. All aye, so approved. Meeting adjourned at 8:30 p.m.

The next meeting will be Monday, January 26, 2026 at 7 p.m.

Respectfully submitted,
Susan Harper, Secretary/Treasurer