Newmanstown Water Authority
September 28, 2026

The regular monthly meeting was held on Monday, September 28, 2026 at 7:00 pm at the Newmanstown Water Authority's office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

John Kantner	William Leahy	Robin Bomgardner
Steve Hickernell	William Zimmerman	Tim Engler - Solicitor
Susan Harper	Scott Sweigart	

A motion to approve the August 2026 meeting minutes was made by Steve Hickernell and seconded by William Leahy. All aye, so approved.

Secretary's Report

Susan Harper reported that the new meters were installed in town, with the exception of 29 that still need to be installed. 3rd quarter water bills are printed and will be mailed on 10/01/26. Greg Zortman was here on 10/24/26 and installed the software on our computers and laptop. E J Prescott IT and our billing, Quikwater IT will get together to run test files on the system. Training with Greg Zortman and Paul Fratellone will be held on 10/15/26. A resolution was written for the procedure for delinquent sewer customers. This will be discussed further in new business. There was one shut off for the sewer for a delinquent customer. Susan reported that a request for vendor information that was received in August was retracted by the requestor stating that the vendors requested do not apply to our institution. There were nine home sales in September.

Operator's Report

Steve Hickernell reported the gallons of water consumed in the month of August was 3,519,183 gallons. The average chlorine residual was 1.18% and coliform was absent. The readings were taken on 08/05/26.

An estimate for a battery backup in well house #5 was received from Bryan Rittle. Based on the quote given, Steve will contact Bryan to get us on his schedule for this repair.

Engineer's Report

No Report

Solicitor's Report

Two resolutions were presented to the Board
These will be discussed further under New Business

Chairman's Report

John Kantner reported that there are 29 meters remaining to be installed in town. Some will need repairs before proceeding with installing a new meter. John and Steve will coordinate the remaining meters and determine dates for installation. John reported that he is trying to get repairs on the hot water heater in well house #5. LRM, Inc. was here on 09/14/26 to perform Flow Meter calibrations.

Old Business

a. Inquiry on purchase of Fire Company land – No one has heard any updates
b. Quikwater Module for Meters - Purchased

New Business

a. Water Meter Replacement Grant – Discussion was held on obtaining the bid documents needed to proceed with water meter replacement and entry point modifications. Tim Engler will follow up with Fred Ebert for what is needed to proceed. A quote will be needed from A H Moyer for the entry point modifications.
b. Resolution 2026-02 – Was prepared by Tim Engler and presented for the Procedure with the Millcreek-Richland Joint Authority for shut off of water service to delinquent MRJA customers and fixing a shut off fee. After discussion, a motion was made by William Leahy and seconded by Steve Hickernell to approve the resolution as presented. 6 Aye, 1 Nay Resolution approved. Tim Engler will forward a copy to the MRJA solicitor and a resolution will be prepared by them for approval.
c. Resolution 2026-03 – Was prepared by Tim Engler and presented for Amending resolution 2019-03 regarding the appointment of an Open Records Officer and Right-To-Know Policy. After discussion a motion was made by Scott Sweigart and seconded by Steve Hickernell to approve the resolution as presented. All aye. Resolution approved.
d. Kamstrup Training – 10/15/26
e. NWA Project list for 2026
    1. Continue to locate all water service laterals into homes and mark/repair as needed.
    2. Trigon Project – Sub divide into two parcels and building a warehouse.
    3. CMJM LLC, Bethany Road Subdivision Project –Will keep escrow account active until this project is completed.
    4. 117 E Main Street – Apartment Project – Received blueprint documents.
    5. Fox Masonry – Beechy Alley Project – New masonry shop.
    6. Any other item will be added to the list, if recommended by another board member and approved.

The bills for September were presented for approval. A motion was made to approve the bills as presented by Robin Bomgardner and seconded by William Leahy. All aye, so approved.

The treasurer's report for the month of August 2026 was read. Steve Hickernell made a motion to accept the treasurer's report as read and seconded by William Zimmerman. All aye, so approved.

Susan Harper made a motion to adjourn and William Leahy seconded it. All aye, so approved. Meeting adjourned at 8:15 p.m.

The next meeting will be Monday, October 26, 2026 at 7 p.m.

Respectfully submitted,
Susan Harper, Secretary/Treasurer