**Newmanstown Water Authority**

**July 29, 2024**

The regular monthly meeting was held on Monday, July 29, 2024 at 7:00 pm at the Newmanstown Water Authority’s office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

John Kantner Steve Hickernell John Tschudy

Susan Harper Scott Sweigart William Zimmerman

Robin Bomgardner Charles Duffy Jason Coyle

No visitors were present. Plans for the CMJM LLC Bethany Road project were given for review and after approval a letter must be sent to Lebanon County. A check for $2,000 was given for an escrow account for this project.

A motion to approve the June 2024 meeting minutes was made by Charlie and seconded by Robin. All aye, so approved.

Secretary’s Report

Susan reported that the list of Millcreek-Richland delinquent customers was never given. Will wait for them to contact us. Payment for 2nd quarter water bills is due on 07/31/24 and there are still quite a few customers that need to pay. Data was entered for Newburg Village for the Lead/Copper project and submitted to SSM for approval before we continue. The certificate for our website expired, this was to renew automatically but did not. The certificate was renewed and website is back online.

Operator’s Report

Steve reported the gallons of water consumed in the month of June was 4,058,699 gallons. The average chlorine residual was .76%, and coliform was absent. The readings were taken on 06/05/24. Steve contacted Hank for the Scada system for restarts, upgraded the system and hope this will help. Had alarm at well #4, fortunately it was a false alarm.

Engineer’s Report

Jason reported that details and specs were provided to Mr. Shoaf for the Trigon project. They are to prepare plans and contact us when they can attend a board meeting to discuss. Spotts, Stevens, McCoy will have a meeting on 07/30/24 to review the data spreadsheets that NWA and WRWA provided to them for approval on the Lead/Copper project. John provided Jason with information on town properties for the Lead/Copper project. At the June meeting it was decided to change the testing location from Town Market to 305 E Main Street in Newmanstown. Jason will prepare the paperwork and send it to Samantha Fay and Dave Linton to change the test location. Jason advised he will open a project number for the CMJM LLC Bethany Road project.

Chairman’s Report

John reported there were two leaks at properties at 323 W Main Street and 236 W Main Street and these leaks were repaired.

Solicitor’s Report

Nothing to report this meeting.

Old Business

The roof and spouting at the watershed were replaced and work has been completed.

New Business

1. 2023-2024 Audit – Booklets were given to board members to review the audit and discussion followed. A motion was made by Scott and seconded by Steve to approve the audit as presented. All aye, so approved.
2. NWA Project list for 2024
3. Krall Landscape – grade and plant grass at well house #5-John advised that he talked to Mr. Krall and emphasized that we need this work completed. If this is not completed, we will look into other landscapers.
4. Continue and complete painting of fire hydrants
5. Continue to locate all water service laterals into homes and mark/repair as needed
6. Trigon Plastic Sale/Project – update as per Jason above
7. CMJM LLC, Bethany Road Project – update as above
8. Any other item will be added to the list if recommended by another board member and approved.

The bills for July 2024 were reviewed. A motion was made by Scott and seconded by Bill to approve the bills as read. All aye, so approved.

The treasurer’s report for the month of June 2024 was read. Robin made a motion to accept the treasurer’s report as read and seconded by Steve. All aye. Treasurer’s report approved.

Susan made a motion to adjourn and Steve seconded it. Meeting was adjourned at 7:45 p.m.

The next meeting will be Monday, August 26, 2024 at 7 p.m.

Respectfully submitted,

Susan Harper, Secretary/Treasurer