

## **Newmanstown Water Authority**

### **June 28, 2023**

The regular monthly meeting was held on Wednesday, June 28, 2023 at 7:00 pm at the Newmanstown Water Authority's office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

*John Kantner*

*Steve Hickernell*

*Robin Bomgardner*

*Susan Harper*

*Charles Duffy*

*William Zimmerman*

*Leonard Ontkos*

*John Tschudy*

A motion was made by Charlie and seconded by Lenny to approve the May 2023 meeting minutes. All aye. So approved.

#### Secretary's Report

The Consumer Confidence Report is uploaded to the website and notification will be mailed to Dave Linton and Samantha Fay at DEP on 06/29/23. The 19-month CD was opened at Jonestown Bank and Trust. Water bills for the second quarter to be mailed 06/29/23. At the May meeting it was approved to enroll in "Payee Positive Pay" which adds additional security to our check writing. Checks written by the authority will be sent for approval of payment. This service will cost us \$15/month. When enrolling in this program we were notified that our online banking is a "Retail" version and must be upgraded to the "Plus" version, which offers more security and additional user login capacity. This service will cost us \$15/month, making our total \$30/month for this service. We can stop this at any time if we feel this is not an advantage to us. A motion was made by Steve and seconded by Robin to try this for three months and evaluate its advantage. Susan will be in contact with Ann from JBT to get us enrolled.

#### Operator's Report

Steve reported the gallons of water consumed in the month of May was 4,121,547 gallons. The average chlorine residual was .94%, and coliform was absent. The readings were taken on 05/03/23. Discussion was held on venting the well house with the warm weather. Will check with Martz on the warm weather and its effect on the equipment.

#### Engineer's Report

Darryl was not able to attend the meeting. John reported for him. The invoice for reimbursement from Penn Dot on the 419 project was submitted on 06/27/23. The Drought Contingency Plan will expire in Fall, this was sent to Darryl to update.

#### Chairman's Report

All customers have paid the 1<sup>st</sup> quarter water bills, with the exception of 221 E Park Street; a lien was put on this property and to date we have not heard from the property owner.

There was a leak at 208 E Main Street over the Memorial Day weekend. This was repaired.

## OLD BUSINESS

Correspondence and work continue on new housing project at 322 W Main Street  
Fire hydrants were flushed on 05/30/23.

## NEW BUSINESS

Water tank cleaning to be done sometime in the Fall because of the present dry conditions.

VZR Scada System needs to be upgraded with subscription changes. Representatives from Martz will attend the August board meeting on 08/28/23. The board received paperwork on this upgrade and should be prepared for the August meeting with comments and questions.

A hearing with the PA PUC will be held on 07/11/23 concerning the violations from 07/14/22. Steve, John and a representative from Steiner and Sandoe will attend this virtual hearing at the office of Steiner and Sandoe.

A copy of the audit was given to board members. This was published in the Lebanon Daily News on 06/14/23. After review a motion was made by Charlie and seconded by Bill to approve the audit for year ending 02/28/23. All aye. So approved.

### NWA Project list for 2023

- Krall Landscape – seeding on property between the office and alley
- Continue and complete painting of fire hydrants
- Continue to locate all water service laterals into homes and mark/repair as needed
- Install new water meters and remotes only in emergencies. Supply shortages.
- NWA projects for new grant funding.
- Additional items added as become necessary.

The bills for June 2023 were reviewed. A motion was made by Robin and seconded by Steve to approve the bills as read. All aye, so approved.

The treasurer's report for the month of May 2023 was read. Steve made a motion to accept the treasurer's report as read and seconded by Bill. All aye. Treasurer's report approved.

Lenny made a motion to adjourn and Charlie seconded it. Meeting was adjourned at 7:50 p.m.  
The next meeting will be **Monday, July 24, 2023** at 7 p.m.

**Note: Change in date for July meeting.**

Respectfully submitted,  
Susan Harper, Secretary