

## **Newmanstown Water Authority**

### **March 27, 2023**

The regular monthly meeting was held on Monday, March 27, 2023 at 7:00 pm at the Newmanstown Water Authority's office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

*John Kantner*

*Susan Harper*

*Leonard Ontkos*

*Darryl Jenkins*

*Charles Duffy*

*Scott Sweigart*

*Robin Bomgardner*

*William Zimmerman*

*John Tschudy*

A motion was made by Charlie and seconded by Bill to approve the February 2023 meeting minutes. All aye. So approved.

Susan reported that the 2022-2023 Audit was delivered to Garcia, Garman & Shea on 03/15/23. The Unique Entity ID number, needed for the Federal grant submissions, was received. Notified that now we must register the municipality and that work is in progress. Checked with our banking institutions as to the amount of insurance we hold with them. Jonestown Bank and Trust Company insures our accounts for \$250,000.00. Lebanon Federal Credit Union insures our accounts for \$250,000.00. With the amount we hold in LFCU, Susan will investigate rates at other local banking institutions and will report findings at the April meeting. Susan requested that the July meeting be moved up one week, this meeting will now be 07/24/23 with the boards approval. This change will be noted on our website.

John reported for Steve the gallons of water consumed in the month of February was 3,492,694 gallons. The average chlorine residual was 1.07%, and coliform was absent. The readings were taken on 02/01/23. Drue Sellers from Neal Systems was here on 03/09/23 to calibrate/certify the chlorine system/scales. Drue noted that four (4) Hydro Instruments, Model #SVR-100-CL2, will be required for the 2024 calibration; a price quote of \$1,300.00 each (total of \$5,200.00) was given and we will get an updated quote for 2024 and this will be listed in the 2024 expenses. Two (2) chlorine tanks were delivered on 03/23/23 from Univar Solutions.

Darryl reported that the PA DEP Chap 110 report was submitted. The DRBC Annual Water Audit will be submitted this week. Darryl is working on the summary for reimbursement from Penn Dot for expenses incurred and will review with the board before submitting.

The timeline of July/August remains for the determination of the Federal grants.

John reported that all delinquent accounts have been paid for the 4<sup>th</sup> quarter, with the exception of the property at 221 E Park Street. A motion was made by Scott and seconded by Robin to file a lien on this property. All aye. So approved.

## OLD BUSINESS

Correspondence and work continue on new housing project at 322 W Main Street  
Drue Sellers from Neal Systems was here on 03/09/23 to certify the chlorine/scale calibration  
Univar delivered two (2) tanks of chlorine on 03/23/23

## NEW BUSINESS

John F Martin Project – A letter was received from HRG Engineering with questions on service and hook up to the municipal water system. Darryl provided answers to their questions and estimates for tapping fees. Today, 03/27/23, an email was received with additional questions. Discussion was held by the board members as to the handling of this project. Darryl will respond to the additional questions and get a feel for moving forward. Members of John F Martin will be asked to attend our April meeting.

Book from the Pennsylvania Municipal Authorities Association, “The Value of Authority Ownership”, was received and additional copies will be purchased for board members.

A motion was made by Robin and seconded by Charlie to get the water tank cleaned. All aye. So approved.

An estimate for costs to extend the Cardinal Road main extension were given to the board. This will be discussed further.

### NWA Project list for 2023

- Krall Landscape – complete seeding in the Spring
- Continue and complete painting of fire hydrants
- Continue to locate all water service laterals into homes and mark/repair as needed
- Install new water meters and remotes only in emergencies. Supply shortages.
- NWA projects for new grant funding.
- Additional items added as become necessary.

The bills for March 2023 were reviewed. A motion was made by Robin and seconded by Charlie to approve the bills as read. All aye, so approved.

The treasurer’s report for the month of February 2023 was read. Bill made a motion to accept the treasurer’s report as read and seconded by Charlie. All aye. Treasurer’s report approved.

Lenny made a motion to adjourn and Scott seconded it. Meeting was adjourned at 8:15 p.m.

The next meeting will be Monday, April 24, 2023 at 7 p.m.

Respectfully submitted,  
Susan Harper, Secretary

*Happy Easter*