

Newmanstown Water Authority

March 25, 2024

The regular monthly meeting was held on Monday, March 25, 2024 at 7:00 pm at the Newmanstown Water Authority's office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

John Kantner

Steve Hickernell

John Tschudy

Susan Harper

Scott Sweigart

William Zimmerman

Robin Bomgardner

Charles Duffy

Jason Coyle

A motion to approve the February 2024 meeting minutes was made by Charlie and seconded by Robin. All aye. So approved.

Secretary's Report

Susan reported that the 2023-24 Audit was completed and delivered to Garcia, Garman & Shea on 03/15/24. The Consumer Confidence Report for 2023 was completed, mailed to DEP and uploaded to the website. Bills for the 1st quarter 2024 are finished and will be mailed at the end of the week. There are two customers that still owe for the 4th quarter of 2023. We were notified by Xpress Pay that starting in April, a monthly maintenance fee of \$6.95 will be added for their payment services.

Operator's Report

Steve reported the gallons of water consumed in the month of February was 3,299,287 gallons. The average chlorine residual was 1.16%, and coliform was absent. The readings were taken on 02/07/24. Chlorine heads were installed and five cylinders of chlorine were delivered on 03/22/24.

Engineer's Report

Jason reported that the PA DEP Chap 110, the DRBC Annual Water Audit, the Tier II report and the Annual Source Water Protection Program Update are completed and submitted. John, Susan, Jason and Evo met to review the Lead and Copper spreadsheet that is required and discussed what will be involved with the data entry. Jason stated that the spreadsheet has been submitted to DEP for approval before we start the data entry. Reimbursement charges from Penn Dot were approved for payment and Penn Dot will be moving forward with the reimbursement. Discussion was held pertaining to the meeting on 03/05/24 in Myerstown with representatives from DEP, the State and local water municipalities. There is no update on the GIS mapping system and had no updates on the Lapp projects.

Chairman's Report

John reviewed a letter that was sent to Penn Dot by our solicitor concerning the payment of Penn Dot's invoice and the receipt of our reimbursement. It was noted that Ben Lapp has paid the Authority in full for services related to the property at 81 E Main Street. A copy of PMAA's Valuation of Acquired Municipal Water and Wastewater Systems-Act 12 of 2016 Implementation, was give the board for their review. Discussion was held on DEP's Drinking Water System Technical, Financial and Managerial Survey. A motion was made by Scott and seconded by Steve, that the Authority will not participate in this survey. All aye. So approved. Discussion on the two customers that owe for the 4th quarter 2023, as stated above, was held. A motion was made by Scott and seconded by Charlie to give a donation of \$100 to the Newmanstown Athletic Club for their car show to be held on 06/08/24. All aye. So approved.

Solicitor's Report

Nothing to report this meeting.

Old Business

Update on new housing project at 322 W Main Street – the project is almost completed and applications to rent will be forthcoming.

Lapp property at 21 W Main Street – Notified the Authority that this will remain a single unit. Penn Dot 419 project approved and submitted for payment by Penn Dot

New Business

Consumer Confidence Report – Uploaded to website and sent to DEP on 03/19/24

NWA Project list for 2024

ES2 Environmental – Drue Sellers here 03/11 and 03/12/24 to complete calibration of the chlorine system and installed four new Hydro Instruments. It was discovered that three PHE-250 bars are needed at the tank. A motion by Bill and seconded by Steve was made to purchase this equipment. All aye. So approved.

Univar – chlorine ordered on 03/18/24 and delivered on 03/22/24

Water Tank Cleaning

Krall Landscape – update the seeding will be completed mid-April

Continue and complete painting of fire hydrants

Continue to locate all water service laterals into homes and mark/repair as needed

Any other item will be added to the list if recommended by another board member and approved.

The bills for March 2024 were reviewed. A motion was made by John Tschudy and seconded by Charlie to approve the bills as read. All aye, so approved.

The treasurer's report for the month of February 2024 was read. Robin made a motion to accept the treasurer's report for February as read and seconded by John Tschudy. All aye. Treasurer's report approved.

A 6-month CD was opened on 03/04/24 at Bird-In-Hand Bank.

Susan made a motion to adjourn and Steve seconded it. Meeting was adjourned at 8 p.m.

The next meeting will be Monday, April 29, 2024 at 7 p.m.

Respectfully submitted,
Susan Harper, Secretary/Treasurer