

Newmanstown Water Authority January 26, 2026

The regular monthly meeting was held on Monday, January 26, 2026 at 7:00 pm at the Newmanstown Water Authority's office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

John Kantner

Steve Hickernell

Absent - William Leahy

Susan Harper

Scott Sweigart

Robin Bomgardner

William Zimmerman

2026 REORGANIZATION MEETING HELD JANUARY 26, 2026

The floor was open for nomination of officers for 2026.

1. Upon motion by Steve Hickernell, seconded by Bill Zimmerman, Susan Harper was nominated to serve as temporary Chairman and chair the meeting of the Newmanstown Water Authority until a Chairman is duly elected. A vote on the motion was called, the motion was unanimously approved.
2. Chairman – upon motion by Susan Harper, seconded by Steve Hickernell, John Kantner was nominated as Chairman of the Authority to serve until such time as his successor is duly elected. A vote on the motion was called. The motion was unanimously approved by all those voting. John Kantner, Chairman, then took over the voting process and continues the reorganization meeting.
3. Floor was opened for Vice-Chairman. Susan Harper made a motion to nominate Steve Hickernell, seconded by Scott Sweigart. All aye, so approved.
4. Floor was opened for Secretary/Treasurer. Scott Sweigart made a motion to nominate Susan Harper, seconded by Steve Hickernell. All aye, so approved.
5. Floor was opened for Assistant Secretary-Treasurer. Susan Harper made a motion to nominate Robin Bomgardner, seconded by Steve Hickernell. All aye, so approved.
6. A motion was made by Scott Sweigart and seconded by Steve Hickernell to retain Steiner and Sandoe as the solicitor for the Authority. All aye, so approved.
7. A motion was made by Steve Hickernell and seconded by Scott Sweigart to retain Ebert Engineering, Inc. as engineering firm for the Authority. All aye, so approved.
8. A motion was made by Steve Hickernell and seconded by Robin Bomgardner to retain Garcia, Garman & Shea as the accounting/audit firm for the Authority. All aye, so approved.
9. A motion was made by Steve Hickernell and seconded by Bill Zimmerman to retain M. J. Reider Associates, Inc. as the Testing Lab for the Authority. All aye, so approved.

Nominations were closed and officers for 2026 were elected.

The regular monthly meeting began.

A motion to approve the November 2025 meeting minutes was made by Robin and seconded by Bill Zimmerman. All aye, so approved.

Secretary's Report

The contact list for the Board members was circulated for review. Employee W-4's for 2026 was given for review and signature by Board members. The Ethics Report for the year 2025 were given to Board members for signature. The new rates for 2026 will be updated in the Quikwater system and all changes to rates and rules and regulations will be updated on the website. 4th quarter water bills are due on 01/31/26. There were two home sales in December and three home sales in January in the township. Millcreek-Richland requested four postings for unpaid sewer bills. Of the four, one property had the water shut off for non-payment. To date the water has been turned on.

Operator's Report

Steve reported the gallons of water consumed in the month of November was 3,431,754 gallons. The average chlorine residual was .92% and coliform was absent. The readings were taken on 11/06/25. The gallons of water consumed in the month of December was 3,619,775 gallons. The average chlorine residual was 1.18% and coliform was absent. The readings were taken on 12/03/25. Steve reported that all is running well.

Engineer's Report

The following reports were completed and submitted. Source Water Protection, Tier II, Chapter 110, DRBC and the Sample Site Plan. The 2025 CCR is being reviewed for publication later this year. Fred Ebert notified us that we were awarded our grant for Entry Point Upgrades and Meter Replacement from the PA Small Water and Sewer Program. Discussion was held on details and timeline for the grant.

Solicitor's Report

Tim Engler was notified of a Sheriff's sale for the property at 340 W Main Street, to be held in February.

Chairman's Report

John reported on a permanent water shut off for a property owner. The water to the property was shut off but not a permanent shut off at the water main. Yearly Consumption Report, Billing Report and Year-To-Date Expense Report were distributed to Board members.

Old Business

- a. Restoration By Day – work completed on 01/05/26

New Business

- a. NWA Project list for 2026
 1. Neal Systems – Inspection and yearly maintenance of scales and chlorine detectors, dwellers in Well house #4 and #5 and Entry Point 103 will be completed on 03/23 and 03/24/26.
 2. Univar – order chlorine as needed.
 3. Hackman Fire Equipment – Inspect fire extinguishers in all buildings.
 4. Continue to locate all water service laterals into homes and mark/repair as needed.
 5. Trigon Project – Sub divide into two parcels and building a warehouse.
 6. CMJM LLC, Bethany Road Subdivision Project
 7. 80 E Bethany Road – New home build
 8. 117 E Main Street – Apartment Project – Received blueprint documents
 9. Any other item will be added to the list, if recommended by another board member and approved.

The treasurer's report for the month of November 2025 was read. Steve made a motion to accept the treasurer's report as read and seconded by Bill Zimmerman. All aye, so approved. The treasurer's report for the month of December 2025 was read. Robin made a motion to accept the treasurer's report as read and seconded by Bill Zimmerman. All aye, so approved.

The bills for December 2025 were approved at the November meeting. A copy of those bills given to the Board. The bills for January were presented for approval. A motion was made to approve the bills as read by Steve and seconded by Scott. All aye, so approved.

Susan made a motion to adjourn and Robin seconded it. All aye, so approved. Meeting adjourned at 8:15 p.m.

The next meeting will be Monday, February 23, 2026 at 7 p.m.

Respectfully submitted,
Susan Harper, Secretary/Treasurer